



Downtown Wytheville & Town of Wytheville Parade Entry Application

Deadline for entry: Wednesday, November 20th

Questions? Please call (276) 223-3343

Parade Date: Saturday, December 7th, 2019

Parade Theme: "Christmas Past & Present"

Line-Up Location: Streets will be assigned by category; applicants will be notified.

Line-Up Time: Starts at 4:30pm. To be judged for an award, you must be lined up by 5:15pm.

Parade Time: 6:00pm

Parade Route: Go directly to your assigned street. Do not gather in Super Dollar Parking Lot. Do not line up before 4:30pm. Head of parade will leave from near the 12th Street intersection, eastbound on Main Street. Left onto 1st Street. Left onto Monroe Street toward municipal office; disperse. There is no gathering/ceremony at conclusion of parade.

Please read and fill out the attached application entirely and return to the Downtown Wytheville office by **5pm Wednesday, November 20th, 2019**. Incomplete or late entries will not be considered.

Applications will be reviewed by the Parade Committee. All applicants will be notified of approval status by Monday, November 25th.

Mail applications to: You may also complete an online application at downtownwytheville.org

Downtown Wytheville or submit electronically to: adminspc@downtownwytheville.org

Attn.: Parade Committee

180 West Main St., Suite 4

Wytheville, VA 24382

For security reasons, only parade entries that have been pre-approved by the Parade Committee will be permitted to enter the Christmas Parade. **Please note that you are not accepted into the parade until you receive an acceptance letter or email from the Parade Committee after the application deadline.**

All entries must conform to the guidelines attached. The Parade Committee reserves the right to accept or deny any application for entry. There is a limit to the number of entries permitted in each category. Unregistered or unaccepted floats or entries will NOT be permitted to participate in the Christmas Parade.

2019 Christmas Parade Entry Guidelines

Entries MUST adhere to these guidelines in order to be considered for parade participation.

- There is a limit on the number of entries permitted per category. Preference will be given based on quality of theme and presence of an actual float.
- Entries must observe all rules and regulations and follow instructions from police and parade staff/volunteers. Downtown Wytheville Incorporated, the Parade Committee, and all affiliated parade staff/volunteers hold no liability whatsoever for damages or injury incurred as a result of participation in the Christmas Parade.
- **No Santas are allowed in ANY entry.**
- All entries must be decorated. Entries should fit the theme of "Christmas Past & Present."
- Limit two fire/rescue vehicle from each community.
- No race cars, 4-wheelers, or ATVs.
- All vehicle drivers must hold a current license appropriate to their vehicle.
- All animals must be leashed and kept under control at all times. Animals must be kept at least 6 feet from spectators. Cleaning up after animals is the immediate responsibility of the handler.
- Entries should be family-friendly: no profanity, obscenity, or otherwise inappropriate signage or depictions will be permitted.
- No materials of any sort can be **thrown** from parade floats or vehicles. Entries may include walking participants who may **hand** wrapped candy or toys to spectators. **You will be removed from the parade if you throw candy or other objects.**
- Brochures, leaflets, tracts, or any other type of literature must be **pre-approved** by the Parade Committee and **included as part of the entry application.**
- With the exception of sworn law enforcement officials, **firearms/weapons are strictly prohibited.** **This includes prop/replica/costume firearms and weaponry.**
- Violations of any rule may result in the immediate removal and subsequent ban of the entrant.
- Entrants not pre-approved by the Parade Committee will not be permitted to participate in the Christmas Parade and **will be turned away by parade officials.**
- The following will NOT be considered acceptable entries and will not be approved for parade participation:
 - Stores/businesses with a float that is not in keeping with the theme
 - Political ads or floats/entries that endorse a candidate or political platform (elected officials may participate)

Categories: Youth/Civic Group, Religious, Commercial, Antique Vehicles, Pageant Winner, Marching Band, Walking Characters, Horses, Other.

Awards will be given in the following categories: Civic, Commercial, Religious, and Best in Show. Floats will be judged BEFORE the parade. To qualify, floats must be prepared and lined up by 5:15pm.

2019 Christmas Parade Entry Application

Organization: _____

Contact Name: _____

Mailing Address: _____

Contact Phone Number(s): _____

Email (required): _____

Description of organization: _____

Do you want your float to be judged? Yes No

Category & description of parade entry: _____

Number of individuals to march in parade: _____

Number of floats: _____ Number of vehicles: _____

Will your unit include sound or music? Yes No If yes, please describe: _____

Does your unit include animals? Yes No If yes, what kind and how many? _____

Parade Waiver and Release

By signing below, I agree that I have read the rules and understand them completely. I agree to abide by the guidelines set forth by the Parade Committee. I understand that I am responsible for any loss or damages to property or for any personal injury sustained as a result of my participation in the Christmas Parade, and I agree to hold harmless from liability the Parade Committee, Downtown Wytheville Incorporated, staff, volunteers, and sponsors.

With my signature, I agree to comply with all rules, regulations, and guidelines associated with this event. I further understand that I am responsible for my unit/parade entry, including but not limited to: vehicles, animals, props, and children. I am responsible for any action taken or caused by my unit/parade entry. If I or my unit/parade entry fail to comply with all the guidelines and rules for participation, I understand that my entry can and will be removed from the parade lineup at any time.

Authorized Representative of Parade Entry (print or type): _____

Signature: _____ Date: _____